**Invitation Letter for Visa Application Sample**

To,

The Immigration Office,

Name of Embassy/ Consulate

Address of Embassy/ Consulate

Phone Number of Embassy/ Consulate

Date: December 3rd, 2019

Dear Sir/ Madam,

We would like to formally invite Mr. Gaurav Sharma, Marketing Manager, Zenith Technologies, to visit our company, M/s Pinnacle Hospitality in California, USA.

From last ten years, Zenith Technologies and M/s Pinnacle Hospitality have been associated and the purpose of this visit is to take this association to a completely new level. Both the companies plan on starting a new venture together and for that this visit is of extreme importance.

The duration of the visit will be of 10 days, from December 11th, 2019 to December 20th, 2019. During his stay, Zenith Technologies will be taking caring of all the travel expenses including flight tickets, accommodation and transportation.

If you need any more information on the same, then please get in touch with me at 9898989898.

If you could grant Mr. Gaurav Sharma the required business visa so that he can make this business trip on behalf of Zenith Technologies then it would be highly appreciated.

Thanking you in anticipation.

Sincerely,

John Smith

Manager,

M/s Pinnacle Hospitality