**Letter Format of Permission to Police for an Official Event**

From:

Rajat Arora

Chairman

Health and Wellness Society

Hyderabad

Date: 24.12.18

To,

The Commissioner of Police

Department of Police

Hyderabad

Sub: Regarding permission of Marathon

Respected Sir,

I, Rajat Arora, Chairman of Health and Wellness Society, Hyderabad, would like to submit that our organization has decided to organize a “Health and Wellness Marathon” in Hyderabad on February 3rd , 2019.

We will have around 1500 people participating this event. The marathon will start from Gachibowli stadium and will end at Mehadipatnam stadium, covering a stretch of 11 kms. The event will start on Sunday morning at 7.30 a.m. and will end at 10.30 a.m. We will ensure that no rules are broken during this event and we would request your department to kindly grant us the permission to organize this event and also provide us with the necessary assistance.

I request you to please grant permission for the event at the earliest so that we can start working on the event. If you need any more details then please feel free to call me at +91-9898989898.

Thanking in anticipation

Sincerely,

Rajat Arora