

APPLICATION FORM

PLEASE NOTE: ANY FALSE OR MISLEADING INFORMATION GIVEN IN THIS APPLICATION OR OMISSIONS OF INFORMATION MAY RESULT IN NON-SELECTION OR TERMINATION OF EMPLOYMENT.

PERSONAL DETAILS					
Post Applied For					
Where did you hear of this vacancy?					
Last Name			First Name <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Miss		
Present Address			Permanent Address (if different)		
Post Code:			Post Code:		
Phone Number			May we contact you at work?		
Home:	Work:	Mobile:	E-mail:	Yes	No

ACADEMIC RECORD		
Provide details of educational qualifications completed or in progress		
Name of University, College(s), Further Education	Dates	Full details of qualification obtained <small>(Including Classification, if relevant)</small>
OTHER RELEVANT INFORMATION		
Please detail additional information such as other qualifications, technical skills, experience, language, projects completed relevant to the position or other.		Dates
Membership of Professional Bodies		Dates

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Current Employment

Name & address of present/last employer	Dates From	Dates To	Job title	Reason for leaving

Brief summary of responsibilities
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Employment history	
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Names and Address of Previous Employers	Period of Employment From / to dates	Position & responsibilities	Reason for leaving

ADDITIONAL INFORMATION

Please indicate why you are applying for this post and what particular skills and qualities you would bring to the job. You may refer to skills gained from activities outside of the workplace if they are relevant to the role.

REFERENCES

Please give names and addresses of three referees (who should not be related to you) who may be approached in connection with your application. The first must be your current or most recent employer.

Name:
Address:

Phone Number:
E-mail Address:

Name:
Address:

Phone Number:
E-mail Address:

Name:
Address:

Phone Number:

E-mail Address:

DECLARATION

I declare that the information given on all parts of this application form, and in any CV which accompanies it, is, to the best of my knowledge, correct. I understand that giving false information will make my application unacceptable and, if I am appointed, lead to my dismissal. I accept that:

- If I am appointed, the information of this form may be used, in accordance with Schedule 2 of the Data Protection Act 1998, to form a part of my permanent personal record.
- The information in the Equal Opportunities Monitoring form which accompanies this form will be used in accordance with Schedule 3 of the Data Protection Act 1998 to identify and review the equality of treatment between individuals with a view to enabling such equality to be promoted and maintained. It will not be seen by those who are responsible for making selection decisions.

Signature: _____ **Date:** _____