**Excuse Letter for Being Late at Work due to Traffic**

Date: 27.12.18

To,

Mr. Robin Joseph

Marketing Manager

A to Z Marketing Solutions

New York

Dear Sir,

I would like to submit my sincere apology for reaching late at work on 29.12.18. Due to some maintenance work taking place on my way from home to office, I had to deal with serious traffic jam that took almost an hour to clear and then I had to take a diversion which was again a longer route to reach office. Due to this traffic situation, I got late by two hours.

I am extremely sorry for not being able to make at work on time and I will ensure that I don’t repeat such a thing in future. For the loss of work, I would stay back post working hours today so that I can compensate for the same.

Thanking You.

Sincerely,

Richard James